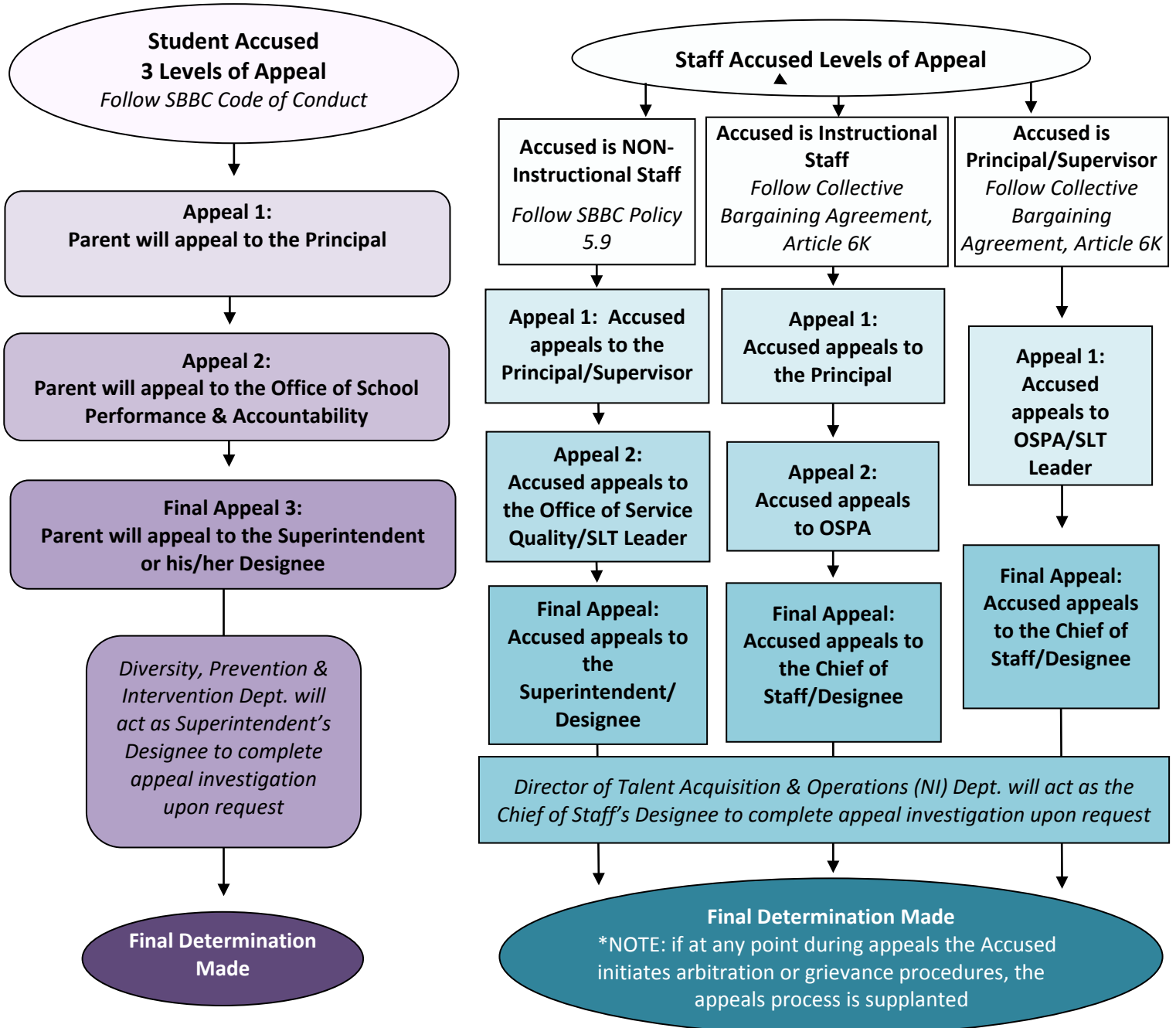


BULLYING APPEAL PROCEDURES FLOW CHART

FOR ALL APPEALS REGARDLESS OF ACCUSED BEING STAFF OR STUDENT

- All appeals will be made by the appealing party in writing within 5 days.
- Investigations will be completed within 12 days from receipt of the appeal at all appeal levels.
- All parties are notified in writing of the appeal results by the investigating party after the investigation is complete – staff forms are in Diversity, Prevention & Intervention Department’s SharePoint.
- The Principal of the accused student will enter all appeal determinations into the BMS.



Please Note:

- BMS = Bullying Management System, OSPA = Office of School Performance & Accountability, SLT = Senior Leadership Team
- Employees or students wishing to file a complaint of sexual harassment, discrimination and/or bullying based on a protected category listed in Federal and State Laws, Local Regulations and/or School Board Policy 4001.1, are to be referred to the Department of EEO/ADA Compliance.